

**NOTICE OF REGULAR MEETING OF THE  
ROBERTSON CENTRAL APPRAISAL DISTRICT**

Filed for Record in:  
Robertson County  
On: Jan 16, 2025 at 02:50P  
By: Yesenia Deleon

**Board of Director's Meeting Agenda**

**STATE OF TEXAS**

**COUNTY OF ROBERTSON**

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL APPRAISAL DISTRICT OF ROBERTSON COUNTY, TEXAS TO BE HELD WEDNESDAY, JANUARY 29, 2025, AT 3:30 PM; AT 108 MORGAN, FRANKLIN, TEXAS, TO CONSIDER AND ACT UPON THE FOLLOWING:

**AGENDA**

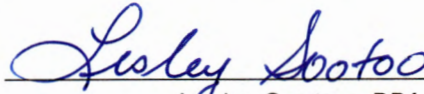
1. **Call to Order**
  - o Welcome and opening remarks
2. **Citizen's Communication-**
  - o Citizens who desire to address the Board of Directors on any matter may sign up to do so before this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. The Board of Directors will take no discussion or final action.
3. **Organize 2025 Board of Director's -**
  - o Elect officers of the Board [Chair, Vice Chair, Secretary]
4. **Approval of Minutes**
  - o Review minutes from the Board of Directors meeting on December 18, 2024
5. **Approval of 2024 ARB Quarter 4 Change Report** [*Delivered to Board & ARB by 10<sup>th</sup> of the month following the end of the Quarter per Tax Code*]
6. **Discussion and possible action to approve the 2024 Investment Report for Quarter 4**
7. **Review District Financials**
  - o Presentation and discussion of the District's financial status
8. **Discussion and possible action to approve contract with BIS for all IT, computer and server maintenance**
9. **Discussion and possible action to approve the Board of Director's Policy Manual**
10. **Discussion and possible action to approve the service agreement and estimate from VariVerge for the printing and mailing services for the Appraisal Notices.**
11. **Chief Appraiser's Report**
  - o District Business
  - o Litigation
  - o Board Calendar
12. **Executive Session-** The Robertson CAD Board of Directors may meet in closed session as allowed by the Texas Open Meetings Act, Chapter 551, Texas Government Code:
  - o Under section 551.071, to seek an attorney's advice on pending or contemplated litigation or settlement offers or on matters in which the duty of the attorney for Robertson CAD;
  - o Under Section 551.072, to deliberate on the purchase, exchange, lease, or value of real property where an open meeting would have a detrimental effect on Robertson CAD's position in negotiations with a third party;

I, undersigned, County Clerk, do hereby certify that  
the above notice was duly posted on 16 day of  
January, 2025 at 2:51 am  
Stephanie M. Sanders, Robertson County Clerk  
by: Yesenia Deleon

- Under section 551.074, to deliberate about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of or to hear a complaint or charge against an officer or employee.

### 13. Adjourn

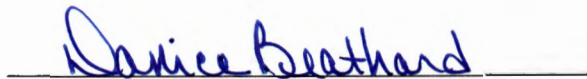
WITNESS MY HAND ON THIS 16<sup>th</sup> DAY OF January 2025.



Lesley Sootoo, RPA  
Chief Appraiser  
Robertson Central Appraisal District

I, the undersigned, do hereby Certify that the above Notice of Meeting of the above-named Robertson Central Appraisal District, is a true and correct copy of said Notice, filed for record with the Robertson County Clerk to be posted at the Robertson County Courthouse in Robertson County, Texas, at a place readily accessible to the general public at all times on January 16, 2025. Additionally, I posted a true and correct copy of said Notice on the bulletin board of the Robertson Central Appraisal District office in Robertson County, Texas at a place readily accessible to the general public at all times, and said Notice remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting.

DATED ON THIS 16<sup>th</sup> DAY OF January, 2025 at 2:45pm AM/PM (P)



Danice Beathard  
Business Manager  
Robertson Central Appraisal District

At each meeting, the Board of Directors invites comments from the public about the policies and procedures of the Appraisal District and the Appraisal Review Board and about the other matters within the Board's jurisdiction. If you wish to address the Board, but do not speak English, and if you cannot bring your own interpreter, please notify the Chief Appraiser in writing at least seven (7) business days prior to the meeting. Arrangements will be made for an interpreter. The Robertson Central Appraisal District will comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Public Law 101-336, 42 USC§ 12101 et seq or any successor law. Should you require specific accommodation(s), please contact the Appraisal District at (979) 828-5800 prior to the meeting.

En cada reunión, la junta directiva invita a la ciudadanía a comentar sobre las políticas y procedimientos del distrito de tasación y de la junta de revisión de tasaciones, así como sobre otros asuntos dentro de la jurisdicción de la junta. Si desea dirigirse a la junta, pero no habla inglés y no puede traer su propio intérprete, por favor notifique por escrito al tasador jefe al menos siete (7) días hábiles antes de la reunión. Se harán los arreglos necesarios para un intérprete. El Distrito Central de Tasación de Robertson cumplirá con el subtítulo A del título II de la Ley de Estadounidenses con Discapacidades de 1990, Ley Pública 101-336, 42 USC § 12101 y siguientes o cualquier ley sucesora. Si necesita alguna acomodación específica, por favor contacte al distrito de tasación al (979) 828-5800 antes de la reunión.